

experience

media editor John Wiley & Sons, Hoboken, NJ. October 2002 – Present

- Develop new technology products for the Higher Education market.
- Plan and develop media products, hire and manage out-of-house vendors, assistant media editors, and freelancers.
- Plan and manage project budgets and schedules.
- Help identify strategic technology opportunities and partnerships.
- Interact heavily with editors, authors, and developers.

freelance graphic designer Slink Design, Brooklyn, NY. October 2001 – Present

- Design logos, business cards, Web Sites, postcards, and promotional materials for various clients.

curriculum developer The Brooklyn Center for the Urban Environment, Brooklyn, NY.

June – August 2002

- Authored, designed, produced, and taught an urban environmental education curriculum for grades 4–7.

curriculum designer The Sustainability Education Center, New York, NY.

January – March 2002

- Designed and produced “From Global Hunger to Sustainable Food Systems: Challenges and Choices,” an environmental education curriculum.

web designer The Patriots Trail Girl Scout Council, Boston, MA.

August 2001 – March 2002

- Designed logo and Web site for Girl’s-Eye View, a site for member artwork, writing and poetry.

interactive production specialist Six Red Marbles, Cambridge, MA.

August 2000 – October 2001

- Produced audio, animation, and graphics for K-8 educational media projects.
- Designed Web interface and formatted HTML for browser-based products.
- Production lead for company’s Web site.

electronic production assistant Houghton Mifflin Company, Boston, MA.

February – July 2000

- Coordinated production and delivery of K–6 reading program.
- Trafficked materials between authors, editors, and outside vendors.

assistant production editor Key Curriculum Press, Emeryville, CA.

January 1998 – October 1999

- Coordinated production stages of book projects, including copyediting and manuscript coding.
- Compiled and edited design, art, and type specifications.
- Reviewed and proofread page proofs, art proofs, and bluelines.

skills

adobe photoshop, illustrator, imageready, indesign, acrobat

macromedia flash, dreamweaver, homesite

page layout quarkxpress, pagemaker

lotus notes, approach

microsoft office

editing proofreading, copyediting

languages spanish, french, html

education

School of Visual Arts New York, NY. January 2002 – Present

Continuing Education in Graphic Design

New England School of Art and Design Boston, MA. January 2001

Coursework in Macromedia Flash

City College of San Francisco San Francisco, CA. June – August 1999

Coursework in Children's Book Publishing

University of California Berkeley Berkeley, CA. June – August 1998

Coursework in Copyediting

Universidad San Francisco de Quito Quito, Ecuador. January – July 1995

Coursework in Tropical Ecology and Spanish

University of Vermont Burlington, VT. September 1992 – May 1996

B.S. in Environmental Studies and International Development. Graduated with honors.

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